CHIEF FINANCIAL OFFICER

Job Description:

The **Chief Financial Officer (CFO)** is the senior executive responsible for managing the financial actions of a company. The Chief Financial Officer (CFO) of a company has primary responsibility for the planning, implementation, managing and running of all the finance activities of a company, including business planning, budgeting, forecasting and negotiations. The CFO job description should also extend to obtaining and maintaining investor relations and partnership compliance. The CFO makes all major financial decisions for the company and initiates financial decisions ordered by the CEO or Board of Directors. CFOs assess the financial standing of the company and make recommendations to the CEO or Board of Directors to improve the company’s financial standing.

Job Responsibilities:

* Driving the company's financial planning
* Delegate to all company departments and staff as warranted
* Perform risk management by analyzing the organization’s liabilities and investments
* Make decision on investment strategies by considering cash and liquidity risks
* Control and evaluate the organization’s fundraising plans and capital structure
* Ensure cash flow is appropriate for the organization’s operations
* Assess and utilize company financial information to make decisions that improve, enhance, and augment the financial strength of the company
* Initiate and manage vendor relationships
* Prepare reliable current and forecasting reports
* Set up and oversee the company’s finance IT system
* Ensure compliance with the law and company’s policies
* Manage team of comptrollers, accounting supervisors, and financial analysts
* Maintain company financial confidentiality
* Providing leadership, direction and management of the finance and accounting team
* Providing strategic recommendations to the CEO and members of the executive board
* Managing the processes for financial forecasting and budgets, and overseeing the preparation of all financial reporting
* Advising on long-term business and financial planning
* Establishing and developing relations with senior management and external partners and stakeholders
* Review all formal finance, HR and IT related procedures

Job Qualifications:

* Masters in Accounting, Finance, or related field
* Certification in Public Accounting
* Additional accounting certifications preferred
* Juris Doctorate in finance law preferred
* Experience as a chief financial officer

Opportunities as a CFO are available for applicants without experience in which the experience of the applicant is sufficient to warrant consideration for the CFO position.

Job Skills Required:

* Thorough knowledge of accounting procedures
* Thorough knowledge of tax laws and regulations
* Understanding of Generally Accepted Accounting Principles (GAAP)
* Ability to assess and interpret financial reports
* Ability to identify favorable financial investments
* Awareness of laws and regulations related to finance and accounting